

TOWN OF SCOTT
Burnett County, Wisconsin
SPECIAL BOARD MEETING
Scott Town Hall
February 23, 2015, 9:00 a.m. to 10:45 a.m.

Chairman Peterson, Supervisors Lundberg and Young, Deputy Treasurer Jacobson and Clerk Wiggins were present. Treasurer Kipping was absent. Also present was Brandon Willger, CPA, Manager for CliftonLarsonAllen, LLP.

The Pledge of Allegiance was recited and meeting notice postings verified.

INFORMAL PUBLIC COMMENT None.

DISCUSSION AND ACTION

The 2013 audit results and recommendations were discussed with Mr. Willger.

Recommended policies and procedures will be implemented to ensure that the town:

- complies with federal and state regulations regarding fiscal governance
- effectively safeguards assets
- prevents and detects misstatements
- fairly presents financial statements

The board signed an engagement letter with CliftonLarsonAllen, LLP, to compile the Wisconsin Financial Report Form CT for 2014, along with preparation of a trial balance and adjusting journal entries.

INFORMAL PUBLIC COMMENT None.

Adjournment.

Karen Wiggins
Clerk, Town of Scott

Mick Peterson, Chairman

Dated this _____ day of _____, 2015