

**AGING AND DISABILITY RESOURCE CENTER BOARD MEETING  
MINUTES**

**November 22<sup>nd</sup>, 2019 9:30AM  
Burnett County Government Center Rm: 165  
Siren, WI**

**Members Present:** Brent Blomberg, Fred Eaves, Dean Johansen, Dick Klawitter, Dan Mosay, Dorothy Richard, Beverly Sandberg, Barb Behan, Barb Kass, Joe Demulling, and Tracy LaBlanc

**Members Absent:** John Helling and Tribal Council Rep.

**Others Present:** Laura Neve, Sabrina Naglosky, Angie Joy, Sarah Polk, Nicole Coulter, and Nate Ehalt-Burnett County Administrator

**Call to Order:** 9:32AM by Chairman Joe Demulling

**Moment of Silence**

**Pledge of Allegiance**

**Approval of Agenda:** Motion to approve the agenda was made by Dean Johansen, seconded by Dick Klawitter. Motion Carried.

**Approval of Minutes of the August 27<sup>th</sup> Meeting:** Brent Blomberg mentioned minor grammatical changes along with Dean Johansen. Motion to approve the minutes of the August 27<sup>th</sup>, 2019 meeting with minor grammatical changes was made by Brent Blomberg, seconded by Dean Johansen. Motion carried.

**Public Comments:** None

**2020 Aging Budget and Plan Review and Approval:**

Director Neve reviewed the plan documents and discussed the three year goals for the aging program. Laura Neve, Sabrina Naglosky, and Pam from GWAAR reviewed the goals status for 2019. Laura Neve is requesting to adjust the advocacy section to offer training to teach people to be advocates for the community. She stated we are going to take a step back and build a base first before starting the "Champions of Action". Laura Neve also stated we want to host at least one training and have at least ten active members by December 31<sup>st</sup>, 2021. Another change in the goals is the Tribal Liaison position which will continue to meet monthly with the tribal aging and public health to share resources.

Director Neve then discussed the budget and how the majority of it is in the nutrition program. The program income is the donations we receive for each program. Laura Neve asked the board to transfer 40 percent of the congregate fund (C1) to home delivered fund (C2) due to the high expense associated with the rural nature of our area.

Motion to approve the plan adjustment to include goals and approval of the budget with transferring 40 percent to the home delivered meals fund from congregate meal fund made by Dorothy Richard, seconded by Brent Blomberg. Motion carried.

## **2020 85.21 Dept. of Transportation Grant Application Review and Approval:**

Director Neve reviewed with the Board the Burnett and Polk Applications for the 2020 85.21 Dept. of Transportation grants. Laura Neve discussed how there are no significant changes to the transportation program but rather expanding the usage. She stated a survey was sent out to Community Services and Veteran Services departments of both counties to find the need of transportation in the area. The need for accessible vehicles is increasing. Polk County Veterans office is anticipating an increased need and we do get requests for private uses such as weddings and funerals. The trike program was also included in the grant application utilizing the trust accounts.

A motion to approve both the Burnett and the Polk 85.21 Dept. of Transportation grant applications for 2020 was made by Dean Johansen, seconded by Barb Kass. Motion carried.

### **Director's Report:**

Angie Joy, the ADRC Supervisor, gave an update on the Elder Benefit Specialists and the current workload with Medicare part D open enrollments. Angie also touched on how the ADRC applied for a Dementia Care Specialist grant to get a specialist to jointly come to Polk, Burnett, and Douglas counties. It was also shared that the Information and Assistance Specialists have new enhanced training requirements.

Sabrina Naglosky, the Aging Supervisor, discussed the nutrition program changes and how the Elder Nutrition Program will now be called the ADRC Nutrition Program because we want to make it more open to the community. She also discussed as of October 1<sup>st</sup> we have transitioned to Sustainable Kitchens and are using different recipes and menu items with a fresh approach and no processed meats. Sabrina Naglosky stated come December 1<sup>st</sup> the meals sites will get a new look with new signage and more welcoming atmosphere with background music and menus on the table. Lakeland Communications donated wireless speakers for the music at the dining sites.

Sarah Polk, the Transportation Coordinator, talked about the transportation social van. She is adding more trips to the meal sites and Walmart. She stated she is going to have one trip a week going to a meal site in Polk County. She is going to try the trips to the meal sites in Burnett County again and start with to Grantsburg on liver and onions day. Sarah also discussed increased advertising for the transportation programs.

Laura Neve stated the nutrition program is our state required "change project" for 2019. Laura mentioned the state has collected responses for the Request for Proposals for Medicaid Non-emergency medical transportation services and a decision will be made in December. Laura Neve also shared her enthusiasm for a potential Dementia Care Specialist if our application is selected. She ended her report reading a support letter written by a member of our Dementia Coalition.

**Motion to go into Closed Session Pursuant to Wisconsin Statute 19.85(1)(C) to discuss the yearly performance evaluation date of ADRC Director Laura Neve** Motion to go into closed session pursuant to Wisconsin Statute 19.85(1)(c) to discuss the yearly performance evaluation data of ADRC Director Laura Neve. Roll call vote: Brent Blomberg, yes; Fred Eaves, yes; Dean Johansen, yes; Dick Klawitter, yes; Dan Mosay, yes; Dorothy Richard, yes; Beverly Sandberg, yes; Barb Behan, yes; Barb Kass, yes; Joe Demulling, yes; and Tracy LaBlanc, yes. Yes, 11; No, 0; Absent, 2. Closed session entered.

**Motion to reconvene into Open Session** Motion to reconvene into open session was made by Dorothy Richard, seconded by Barb Kass. Motion carried, voice vote.

**Committee Comments:** Dorothy Richard appreciated the different staff speaking and updating us. Barb Kass agreed. Brent Blomberg thinks we are well functioning as a committee. Beverly Sandberg likes how both counties are equally represented. Dick asked about trikes and if there have been any riding regulations. Sarah Polk discussed there has been no issues and very great responses from the survey we have sent out. Sarah Polk stated we have a wait list for the trikes for next year and Dorothy Richard asked about adding more to the budget. Laura Neve discussed we do have it in the budget for one round and maybe twice a year we could give trikes out instead of once a year. The grant will be possibly coming in earlier now in January instead of May.

**Future Agenda Items:** none

**Future Meeting dates and Locations**

February 28<sup>th</sup>, 2020  
Hertel Tribal Health Center  
9:30AM

**Adjourned:** 11:16 AM Meeting adjourned by Chairman DeMulling